

MARLS MATERIAL AND SUPPLY COOPERATIVE

**PARTICIPATION FORM
FY 08**

RETURN FORM by October 27, 2006 to: NMRLS, 175 Andover St., Danvers, MA 01923

PLEASE READ THE FOLLOWING BEFORE COMPLETING FORM:

Library Name:

- Please list the FULL (do not abbreviate in any way) LEGAL NAME OF YOUR LIBRARY.
- If library doesn't have a legal name, use the legal name of the institution your library is located in.
- If you order for more than one entity, and want the materials and/or supplies to be delivered to one location, be sure to use the legal name of the main institution or library where items should be delivered.
- If you order for more than one entity and materials and/or supplies will be delivered directly to each entity, fill out a separate Participation Form for each using their legal name.
- **This information will be given to vendors. It is imperative to refer to your organization exactly as it is listed whenever you and your staff interact with them.**

Institution Name:

- Institution name should reflect the name of the institution that the library is located in or associated with **if it differs from** the library name, i.e. Library Name = Babson Library; Institution Name = Springfield College.
- **LEAVE THIS SECTION BLANK** if the name of the library is the same as the institution you are located in, i.e. Library = John F. Davis Memorial Library; Institution = John F. Davis Memorial School.

MATERIALS CONTACT PERSON _____

SUPPLIES CONTACT PERSON _____

LIBRARY (legal) NAME _____

INSTITUTION NAME _____

ADDRESS _____

TOWN/CITY _____ **ZIP** _____

TELEPHONE (____) _____ **EXT.** _____

******Please return this form by October 27, 2006******

NMRLS, 175 Andover Street, Suite 205, Danvers, Massachusetts 01923
888-326-7772 – 978-739-4537 fax – info@nmrls.org –