

**Digital Commonwealth Membership Form/Invoice
for fiscal year 2009 (7/1/08-6/30/09)**

Name of Institution: _____

Mailing Address: _____

Contact person: _____

Phone: _____ Email: _____

Membership level

- \$50 Small cultural institutions with two or fewer paid staff
- \$100 Larger cultural organizations with three or more paid staff
- \$500 Group sponsoring organizations that plan to work with their own membership to join the Digital Commonwealth

Type of institution (Circle one)

Library Museum Historical Society Archives/Manuscript Repository Town clerk
Other: _____

Does your institution follow a set of standards to make sure that descriptive metadata is consistent?
 Yes No Not Sure

Metadata standards used in your repository:

- Dublin Core EAD
- MARC MIX
- MODS TEI
- METS ONIX

Other: _____

What content standards does your institution use?

- AACR2
- APPM (Archives, Personal Papers, and Manuscripts)
- DACS (Describing Archives: A Content Standard)
- CCO (Cataloging Cultural Objects)
- Not sure

Other: _____

What vocabularies does your institution use to describe the subjects of its digital assets?

- LCSH
- Getty Art and Architecture
- In-house (from controlled vocabulary)
- In-house (free-form)

Other: _____

Have you undertaken or explored the possibility of using a crosswalk to convert your existing metadata scheme/format to another scheme/format? (A crosswalk maps elements from one scheme to its closest match within another scheme.)

Yes No Not Sure

Is your repository currently OAI (Open Archives Initiative) compatible? Yes No Not Sure

We will add a link to your digital library or your main web site to our site. Please list your preferred URL: _____

**Make checks payable to Digital Commonwealth.
Mail with this form to:
NMRLS, Attn: DC, 175 Andover Street, Suite 205, Danvers, MA 01923
NMRLS federal tax id is: 04-338-7612**